

DEPAUL UNIVERSITY



College of Education
2320 North Kenmore Avenue
Chicago, Illinois 60614-3250
773/325-7740
FAX: 773/325-7713
depaul.edu/~educate

November 25, 2012

Dear Director of Personnel:

It is my pleasure to recommend Beth Ann Bryant Richards for a teaching position at your school. As Beth Ann's university supervisor during her student teaching, I was able to observe her work with special students in a high school setting. She did a wonderful job of providing the necessary support for students to be successful in the general education classroom.

Beth Ann went over and above what is required of a student teacher to help her students succeed. She took notes for them during class and e-mailed the notes to students to reinforce new concepts. She also made necessary modifications on tests and assignments, which enabled her students to succeed in a mainstreamed setting. She clarified difficult science concepts with meaningful explanations. Furthermore, she helped them stay organized by keeping a separate notebook with each student's assignments and paperwork in it. When making accommodations in class, Beth Ann was very low key and positive with her students. She spoke to them in a straight forward manner but without drawing attention to their difficulties.

I highly recommend Beth Ann as an outstanding candidate. She will be an asset in whatever position she secures. If you have any additional questions, please feel free to contact me.

Sincerely,



JoEllen O'Keefe

DePaul University Supervisor

312-296-0999